

Please print out a copy of these instructions to use while completing the application. In order to move around in the application after downloading it, use your mouse to click on the first blank space and then use the tab key to move to the spaces where information must be completed. If you need to move back to a previous item in the document, back tab by holding down the shift key and hitting tab, or use your mouse to click in the appropriate space. Note that the letters below correspond to the letters in red in the spaces that need to be completed on the application.

County Clerk's Office
Marriage Services Division
Shirley B. Parraguirre, County Clerk
201 Clark Avenue
Las Vegas, Nevada 89155-1603

MARRIAGE LICENSE INFORMATION
702-671-0580 **ENGLISH**
Open 8 a.m. to Midnight Daily
Including Weekends & Holidays

INSTRUCTIONS FOR OBTAINING A MARRIAGE LICENSE:

(A Marriage License is a legal document and all information you give is final.)

1. Carefully complete the Information for Marriage License form. The Groom and the Bride must complete their own forms. Please print clearly. Acceptable Government-issued identification with a birth date may be required to prove your age.
 - A. **Name:**
*Print clearly your full name, including your first, middle and last name. Brides will indicate their **current last name**, not the new name you will have after you are married.*
 - B. **Residence:**
Print clearly the city or town and state where you currently live. If your usual residence is not in the United States, enter "N/A" for Resident State, then enter your Resident Country.
 - C. **Date of Birth:**
When were you born? Provide month, day and year. What is your age?
 - D. **State of Birth:**
State where you were born. (If not in the United States enter "N/A" for Birth State, then enter the country where you were born.)
 - E. **Social Security Number:**
Enter your Social Security Number.
 - F. **Marital Status:**
Check the appropriate box that pertains to your Marital Status.
 - G. **Number of this Marriage:**
Total Number of times you have been married, including this one.

- H. **Date Divorce or Annulment Final:**
What date was your divorce or annulment final – month, day and year? All divorces must be final in the state or country where they were granted.
- I. **Widowed When:**
If your previous marriage ended due to death of spouse, enter the date you were widowed.
- J. **Where Divorced, Annulled, or Widowed:**
City or town and state that the divorce or annulment was granted in. If previous marriage ended due to death of spouse, enter the city or town and state where spouse died. If not in the United States, enter "N/A" for State, then enter the country where this occurred.
- K. **Mother's Name:**
Mother's first name, middle name (optional), and maiden name, (maiden name is her last name at birth).
- L. **Mother's State of Birth:**
State where your mother was born. (If out of the United States, enter "N/A" for Birth State, then the country where she was born.)
- M. **Father's Name:**
Father's first name, middle name (optional) and last name.
- N. **Father's State of Birth:**
State where your father was born. (If not in the United States, enter "N/A" for Birth State, then the country where he was born.)
- O. **Mailing Address:**
Enter your complete mailing address.
2. **In Nevada, the Marriage License and Marriage Certificate will reflect your names as submitted. The Marriage Bureau does not enter the new last name of the bride or make name changes. You will need to check with the Department of Motor Vehicles, Social Security or legal offices in the state or country you reside in for further instructions if you wish to change your name to your new married name.**
3. **Please check the information on the Marriage License carefully. All information you submitted and the clerk has entered on the Marriage License should be correct and error free. No corrections may be made after the ceremony.**
4. **Please read the oath. You will be swearing or affirming all information is true and correct with your signatures at the bottom of the Marriage License.**
5. **In order to have a legal marriage, the Groom and Bride must first purchase the Marriage License, then they must go through a marriage ceremony.**

The ceremony must be performed in the State of Nevada by any person licensed or authorized to perform ceremonies in Nevada. Clerks in the Marriage License Bureau are barred from recommending or giving advice as to where to have a ceremony. The ceremony may be performed in any Wedding Chapel, Church or by a Civil Marriage Commissioner. Check the yellow pages under Weddings in the phone book.

6. Certified Copies of your Marriage License may be purchased at the time of issuance of the Marriage License, or you may mail your request and fees at a later date. To request a copy of your Marriage License, contact the County Clerk.

Clark County Clerk

Marriage Bureau

P.O. Box 551603

Las Vegas, Nevada 89155-1603

(Address is on the back of your original Marriage Certificate)

The fee is \$7.00. Please allow 10-14 days for your request to be processed.

7. Certified copies of your Marriage Certificate (proof of marriage) may be purchased by mail or in person from:

County Recorder's Office

500 Grand Central Parkway

P.O. Box 551510

Las Vegas, Nevada 89115-1510

(702) 455-4336

or by website www.accessclarkcounty.com/Recorder/ReclIndex.htm

The fee is \$10.00.

8. Some countries may require a certified copy of your Marriage Certificate and an Apostille from the Nevada Secretary of State to finalize the marriage in your country. For further instructions and fee, check with the Clark County Recorder's Office or contact:

Secretary of State

Notary Division

101 North Carson Street #3

Carson City, Nevada 89701

(775) 684-5708 or (800) 992-0900 Ext. 5708

After BOTH THE BRIDE AND GROOM have completed a Marriage License application, they will need to come together to the Marriage Services Division at 201 Clark Avenue, Las Vegas, Nevada on the first floor to obtain the license. The fee for a marriage license is \$55.00. For more information about obtaining a license, such as hours, fees, identification required, etc., go to the following web address: www.accessclarkcounty.com/clerk/marriage_information.htm